

**Holtsmere End Infant and Nursery School**

**Shenley Road**

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**03.07.20**

***Headteacher***

 ***Mrs Nicola O’Connell BA (Hons) MEd (Cantab)***

**Re: Transition for Maple Class**

Dear Parents,

I am writing to you regarding our transition arrangements for this year. Unfortunately, due to the current situation we will not be able to carry out our usual transition activities for the children in the school and hold an Open Evening in order for you to meet your child’s new teacher. However, we recognise that it is really important that your child meets their teacher before the summer break.

Therefore we have organised a brief ‘Meet the Teacher’ session, detailed below. In addition to this we will be posting ‘virtual tours’ of your child’s new classroom and video messages from your child’s new teacher on the website under the **School tab – Transition – Hazel Class.**

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| --- | --- |
| **New Class** | Hazel Class – Year 1  |
| **New Teacher** | Miss Scott  |
| **Learning Support Assistant** | Miss Bird  |
| **Meet the Teacher**  | Friday 10th July 14th July 1.45 – 2.45 |

**Social distancing measures during the session**

If your child is already in school they will proceed to the field and sit with the children in their bubble.

If your child is currently at home please bring them to school at 1.45 via the Shenley Road gate where I will meet them and take them to the field where they will make a ‘bubble’ group with all of the children not currently in school. They will sit ‘close to’ the other group enabling the teachers and to speak with them.

Their teacher will share a story and the children will complete a fun activity.

If you have any questions about this please do not hesitate to contact me.

**head@holtsmereinfants.herts.sch.uk**

Yours sincerely,

**Nicola O’Connell - Headteacher**